

CARLSBERG ESTATES HOMEOWNERS ASSOCIATION

ARCHITECTURAL REVIEW COMMITTEE

484 Lake Suzanne Drive
Lake Wales, Florida 33859
www.carlsbergestates.org

NEW STRUCTURE AND/OR PROPERTY IMPROVEMENT APPLICATION

Date _____ Lot# _____ Telephone# _____

Owners Name: (Please **print legibly**) _____

Street Address: _____

This request form is to be completed by the homeowner and submitted to the Architectural Review Committee (ARC) for approval **BEFORE** any work commences. Please refer to your DECLARATION OF COVENANTS AND RESTRICTIONS and the ARC Guidelines for a full description of the ARC and its purpose. This application must be completed IN FULL before approval can be considered.

A drawing of the property with the property lines and the home's location with the proposed alteration and/or addition **MUST ACCOMPANY THIS APPLICATION**. Incomplete applications will be dated and initialed by one of the ARC members and returned to the folder; in such case, the homeowner will be contacted. The ARC Committee meets on the 2nd and 4th Thursday of each month.

Proposed project or improvement description and its location

The homeowner by their signature acknowledges all responsibilities to conform to all local zoning and building regulations from the city of Lake Wales and also agrees to abide by the policies set forth in the ARC Guidelines and the Declaration of Covenants and Restrictions as may be amended from time to time.

Property owner's signature: _____

DATE RECEIVED BY ARC _____	APPROVAL# _____	-	DATE* _____	DENIED _____
INITIALED & DATE RETURNED FOR MORE INFORMATION _____				
Approved by _____				
Linda Horosky	Ron Oldenburg		Connie Bartels	

- ARC COMMENTS: _____

*** EXPIRES SIX (6) MONTHS AFTER APPROVAL DATE.**

A YELLOW COPY OF THE APPROVAL MUST BE POSTED ON THE INSIDE OF THE STREET FACING WINDOW OF THE HOME BEFORE APPROVED MODIFICATIONS START AND MUST REMAIN POSTED FOR THE DURATION OF THE PROJECT.